



**Municipality of Pembina
Meeting Minutes**

Regular Meeting of Council December 15, 2022 - 07:00 PM

PRESENT: Glenn Shiskoski, Chad Collins, Cindy Hunter, Eric Ching, Don McLean, Devin Boulton,
Shawn Williment.

REGRETS:

STAFF: Wes Unrau, Judy Young

1 Call To Order

The Meeting was called to order at 7:00 PM

2022-263

2 Adoption of the Agenda

Councillor Hunter
Councillor Williment

BE IT HEREBY RESOLVED THAT the agenda of the December 15th, 2022 Regular Meeting of Council for the Municipality of Pembina be approved as presented.

CARRIED

2022-264

3 Adoption of the Minutes

Councillor Mclean
Councillor Collins

BE IT HEREBY RESOLVED THAT the minutes of the October 27th, 2022 Inaugural/Special Meeting and the November 10th, 2022 Regular Meeting of the Council for the Municipality of Pembina be approved as presented.

CARRIED

4 Business Arising From Minutes

5 Finance

2022-265

5.1 Outstanding Accounts for Payment

Councillor Hunter
Councillor Boulton

BE IT HEREBY RESOLVED THAT Council authorize the payment of outstanding municipal accounts from cheque numbered 20221461 to 20221642 in the amount of \$3,941,174.32.

CARRIED

2022-266 **5.2 Financial Statement to November 30th, 2022**
Councillor Hunter
Councillor Williment
BE IT HEREBY RESOLVED THAT Council approves the November 2022
Financial Statement.
CARRIED

6 By Laws & Policies

2022-267 **6.1 Council Internal Committee Policy**
Councillor Collins
Councillor Ching
BE IT HEREBY RESOLVED THAT Council adopt Policy Per 4-2022, being a
policy to define the internal committees of the Municipality of Pembina, be
signed and sealed and set as a Policy of the Municipality of Pembina.
CARRIED

7 Delegations

8 Correspondence

8.1 Safety Services Manitoba Health & Safety Conference

9 General or Other Business

2022-268 **9.1 Interim Budget**
Councillor Mclean
Councillor Ching
BE IT HEREBY RESOLVED THAT the 2023 Interim Budget be approved as
follows:

- General Government Services \$871,800.00
- Protective Services \$235,000.00
- Transportation Services \$2,910,680.00
- Environmental Health Services \$217,400.00
- Public Health and Welfare Services \$7,900.00
- Environmental Development Services \$3,800.00
- Economic Development Services \$218,500.00
- Recreation and Cultural Services \$310,750.00
- Fiscal Services \$346,018.90

CARRIED

2022-269

9.2

Outstanding Utility Transfers to Taxes

Councillor Boulton

Councillor Hunter

WHEREAS the council of the Municipality known as the Town of Manitou approved Policy Fin 04 – 12 which states that any delinquent balance on a utility account may be added to the property owners’ taxes at the end of the fiscal year and added to the following years taxes;

THEREFORE BE IT RESOLVED THAT Council do hereby approve the addition of outstanding utility accounts numbered:

13.002, 21.006, 30.004, 66.001, 75.004, 76.003, 98.001, 99.007, 104.000, 108.000, 115.003, 118.001, 124.001, 138.001, 149.001, 152.006, 154.000, 156.000, 157.000, 161.002, 164.001, 168.003, 174.003, 190.000, 193.001, 208.003, 209.001, 227.001, 248.002, 254.003, 262.003, 272.000, 286.000, 290.001, 294.001, 303.013, 305.005, 319.000, 321.005, 322.002, 341.003, 345.000, 351.006, 367.003, 375.001, 389.001, 393.000, 397.000, 406.012

in the total amount of \$45,392.71 be added to tax rolls:

300700.000, 301200.000, 301500.000, 301800.000, 302100.000, 302300.000, 302800.000, 303300.000, 304100.000, 304700.000, 305800.000, 306700.000, 307800.000, 308300.000, 310100.000, 310200.000, 310800.000, 310900.000, 313400.000, 314500.000, 315300.000, 316200.000, 316300.000, 317200.000, 317700.000, 318100.000, 322800.000, 323600.000, 324800.000, 329000.000, 329700.000, 330500.000, 331200.000, 331500.000, 332100.000, 332200.000, 333400.000, 334800.000, 335100.000, 335350.000, 336000.000, 339200.000, 339550.000, 340800.000, 341100.000, 341200.000, 343414.000, 343419.000, 343423.000.

CARRIED

2022-270

9.3

Added/Reduced Taxes

Councillor Collins

Councillor Ching

BE IT HEREBY RESOLVED THAT the following additions/reductions be made to the 2022 tax roll:

2900.000, 13925.000, 26675.000, 26650.000, 45000.000, 118900.000, 119200.000, 136200.000, 139100.000, 139600.000, 140800.000, 142505.000, 159100.000, 159150.000, 161600.000, 162300.000, 178500.000, 186800.000, 189900.000, 204700.000, 204750.000, 206200.000, 211150.000, 228400.000, 232605.000, 300300.000, 309800.000, 314700.000, 314800.000, 318200.000, 323900.000, 336700.000, 336800.000, 341705.000, 343300.000, 343400.000, 343640.000, 343600.000 in the amount of \$13,994.39.

CARRIED

- 2022-271 **9.4 Nellie's Homes Committee Appointment**
Councillor Boulton
Councillor Hunter
- WHEREAS** Council for the Municipality of Pembina may change members to a committee or a board by resolution of council,
- THEREFORE BE IT HEREBY RESOLVED THAT** additional members and terms of the Nellie McClung Heritage Site Board be approved as follows:
- Barbra Biggar: A 1 year term from January 1, 2023 to December 31, 2023.
Bette Mueller: A 1 year term from January 1, 2023 to December 31, 2023.
Gillian Potvin: A 1 year term from January 1, 2023 to December 31, 2023.
Al Thorleifson: A 1 year term from January 1, 2023 to December 31, 2023.
Daniel Donahue: A 2 year term from January 1, 2023 to December 31, 2024.
Angela Seymour: A 2 year from January 1, 2023 to December 31, 2024.
Teri Urban: A 2 year term from January 1, 2023 to December 31, 2024.
- CARRIED**
- 2022-272 **9.5 Library Appointment**
Councillor Williment
Councillor Collins
- WHEREAS** Council may add or change members to a committee or a board by resolution of council;
- THEREFORE BE IT RESOLVED THAT** Sharon Fehr be added to the South Central Regional Library Board as an at large representative with a term ending on December 31, 2024.
- CARRIED**
- 2022-273 **9.6 Tax Sale Designated Year and Date**
Councillor Boulton
Councillor Williment
- WHEREAS** Section 365(2) of The Municipal Act provides that Council may in any year designate the immediately preceding year, or any earlier year, as the year for which properties, the taxes in respect of which are in arrears for the year, must be offered for sale by auction to recover the tax arrears and costs;
- BE IT RESOLVED THAT** the Designated Year for which properties in arrears be offered for sale by auction, be 2022 (meaning all properties with outstanding taxes from the year 2021 or prior); and
- BE IT FURTHER RESOLVED THAT** in accordance with s. 363 (1) of the Municipal Act, "costs" shall be the actual costs incurred by the municipality for each parcel listed for the tax sale plus an administration fee of \$50.00 per roll as set forth in Manitoba Regulation 50/97.
- CARRIED**

2022-274

9.7 Red River Basin Appointees

Councillor Hunter
Councillor Mclean

WHEREAS Council for the Municipality of Pembina may change or add members to a committee or a board by resolution of council,

THEREFORE BE IT RESOLVED THAT the Municipality of Pembina authorize Chad Collins to be appointed to the Red River Basin Commission.

CARRIED

9.8 Water Coop Rate Change

2022-275

9.9 Subdivision 4161-22-8243

Councillor Mclean
Councillor Williment

WHEREAS the Municipality of Pembina received subdivision application file #4161-22-8243 from the Manitoba Department of Municipal Government Community and Regional Planning Branch;

THEREFORE BE IT HEREBY RESOLVED THAT Council of the Municipality of Pembina hereby **CONDITIONALLY APPROVE** the subdivision application from Barnes & Duncan for registered owner Bairn Land Corporation to subdivide NE 1/4 24-03-10 WPM with the condition that an easement to be registered upon SE 1/4 25-03-10W to allow future access to the newly created lot;

AND BE IT FURTHER RESOLVED THAT the applicant is responsible to comply with all conditions and clauses set forth by the commenting agencies on the response to the application that was submitted to the Community and Regional Planning Branch.

CARRIED

9.10 Gravel RFQ - fuel escalation clause

10 Petitions/Notice of Motion

11 In Camera

2022-276

11.1 Enter In Camera

Councillor Hunter
Councillor Boulton

BE IT HEREBY RESOLVED THAT Council move in Camera to discuss legal and/or personnel matters.

AND BE IT FURTHER RESOLVED THAT any matters discussed while In Camera, be held confidential until such time as discussed in an open meeting of Council.

CARRIED

2022-277

11.2

Exit In Camera

Councillor Hunter
Councillor Williment

BE IT HEREBY RESOLVED THAT Council now move out of Camera and resume the Regular Meeting of Council.

CARRIED

2022-278

12

Adjournment

Councillor Ching
Councillor Hunter

BE IT HEREBY RESOLVED THAT Council do now adjourn at 9:27 PM

CARRIED

Glenn Shiskoski, Reeve

Wes Unrau , CAO